

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Thursday

September 18, 2014

9:00 a.m. Closed Session

9:20 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- Dolores Winchell, President _____
 - Bonnie Castrey, Vice President _____
 - Lauren Brooks, Clerk _____
 - Tammie Bullard, Member _____
 - Martha Fluor, Member _____

- Coastline ROP:
- Darlene Le Fort, Superintendent _____
 - Carol Hume, Assistant Superintendent _____
 - Lynn Simmons, Director, Business Services _____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION Discussion

- A. Salary Increase for Unrepresented Employees
- B. Public Employee Evaluation: Assistant Superintendent, Director of Business Services (Government Code §54957)
- C. Public Employee Evaluation: Superintendent. ROP Negotiator: Dolores Winchell (Government Code 54957.6)

7. **RECONVENE IN OPEN SESSION** **Discussion/Action**
A. Reporting out of Closed Session
Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

8. **ENROLLMENT/ADA REPORT – Jeanne Bennett**
9. **SUPERINTENDENT’S REPORT – Darlene Le Fort**
10. **INSTRUCTIONAL/STUDENT SERVICES UPDATE – Carol Hume**
Teacher of the Year
Classified Staff Member of the Year
11. **BUSINESS SERVICES UPDATE – Lynn Simmons**

DISCUSSION/ACTION ITEMS

12. **Contract Approval – Approval of Employment Contract for Superintendent** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
13. **Contract Approval - Approval of Employment Contract or Assistant Superintendent** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
14. **Contract Approval – Approval of Employment Contract for Director of Business Services** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
15. **Salary Increase – Discussion and action to increase the salaries of unrepresented employees.** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
16. **Minutes of August 20, 2014 Board of Trustees Meeting** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
17. **2014-15 Interagency Agreements for ROP Services – Recommend the Board approve as presented specific/reverse Interagency Agreements with Saddleback Valley USD for district use of ROP services.** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____

- 18. Memorandum of Understanding
Career Pathways Trust Grant** – Recommend the Board approve Agreement Number 40921 between the Orange County Superintendent of Schools and Coastline ROP.

Discussion/Action

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 19. Ratification of Purchase Order Report ending August 31, 2014
- 20. Ratification of Check Report ending August 31, 2014
- 21. Personnel Register #2-14-15 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 22. Ratification of a three-year license agreement No. 4400421205 with Adobe Systems, Inc. in the amount of \$5,166
- 23. Memorandum of Understanding between Coastline ROP and Saddleback Valley USD regarding collaborating on a computer lab at Laguna Hills High School
- 24. Individual 2014-15 membership for Darlene Le Fort in the Orange County District Superintendents' Organization, ACSA Region 17, in the amount of \$300
- 25. Individual ACTE membership for 2014-15 for Merry Kim in the amount of \$99
- 26. Travel and Conference Report
- 27. Gift Register
- 28. Coastline ROP Staff Roster for 2014-15

Motion by _____ Seconded by _____ Vote _____

29. NEW BUSINESS

Information

- 30. Next Scheduled Meeting: October 23, 2014**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)