

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES  
AGENDA**

**Thursday, May 15, 2014  
9:00 a.m. Closed Session  
9:15 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL:**
- Dolores Winchell, President \_\_\_\_\_
  - Bonnie Castrey, Vice President \_\_\_\_\_
  - Lauren Brooks, Clerk \_\_\_\_\_
  - Tammie Bullard, Member \_\_\_\_\_
  - Martha Fluor, Member \_\_\_\_\_

- Coastline ROP:
- Darlene Le Fort, Superintendent \_\_\_\_\_
  - Carol Hume, Assistant Superintendent \_\_\_\_\_
  - Lynn Simmons, Director, Business Services \_\_\_\_\_

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Votes:

- Mrs. Winchell \_\_\_\_\_
- Mrs. Castrey \_\_\_\_\_
- Mrs. Brooks \_\_\_\_\_
- Mrs. Bullard \_\_\_\_\_
- Mrs. Fluor \_\_\_\_\_

**5. CLOSED SESSION**

**Discussion/Action**

- A. Public Employee Evaluation: Title – Superintendent (pursuant to Government Code Section 54957)

**6. RECONVENE IN OPEN SESSION**  
A. Reporting out of Closed Session

Motion made by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Votes:  
Mrs. Winchell \_\_\_\_\_  
Mrs. Castrey \_\_\_\_\_  
Mrs. Brooks \_\_\_\_\_  
Mrs. Bullard \_\_\_\_\_  
Mrs. Fluor \_\_\_\_\_

**INFORMATION ITEMS**

- 7. **ENROLLMENT/ADA REPORT**
- 8. **SUPERINTENDENT’S REPORT**
- 9. **INSTRUCTIONAL/STUDENT SERVICES UPDATE** - Presentation by Chris Gonzales from the Deaf and Hard of Hearing Program
- 10. **BUSINESS SERVICES UPDATE**

**DISCUSSION/ACTION ITEMS**

- 11. **Quarterly Report of Investment Performance** **Discussion**
- 12. **Mission Statement** – Recommend the Board approve the Revised Coastline ROP Mission Statement. **Discussion/Action**

Motion made by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Votes:  
Mrs. Winchell \_\_\_\_\_  
Mrs. Castrey \_\_\_\_\_  
Mrs. Brooks \_\_\_\_\_  
Mrs. Bullard \_\_\_\_\_  
Mrs. Fluor \_\_\_\_\_

**CONSENT CALENDAR** **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 13. Minutes from the April 11, 2014, Board of Trustees meeting
- 14. Ratification of Purchase Order Report ending April 30, 2014
- 15. Ratification of Check Report ending April 30, 2014

16. Personnel Register #8-13-14 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
17. Summer School Personnel Register #9-13-14
18. Agreement for services with JSR Heating and Air Conditioning from April 7, 2014 through June 30, 2014
19. Agreement with Hyatt Legal Plans for the upcoming benefit plan year July 1, 2014 through June 30, 2015
20. Agreement with American Fidelity as the Section 125 flexible benefit plan service provider for the plan year beginning July 1, 2014, ending June 30, 2015
21. Invoice from KelbyOne, in the amount of \$99, for yearly membership renewal for Tracy Fanelli
22. Invoice from The ACME Network, in the amount of \$1,100, for ACME animation online membership and curriculum for Mission Viejo High School (Erin McConnell) from July 1, 2014 through June 30, 2015
23. Invoice from The ACME Network, in the amount of \$1,100, for ACME animation online membership and curriculum for Fountain Valley High School (Mike Eich) from July 1, 2014 through June 30, 2015
24. Invoice from The ACME Network, in the amount of \$6,300, for ACME animation on-air/online membership and curriculum for Corona del Mar High School (Teri Brudnak) from July 1, 2014 through June 30, 2015
25. Agreement No. 36832, Amendment No. 3, between the Orange County Superintendent of Schools and Coastline ROP for Sungard Bi-Tech system implementation and software support service fees for the fiscal year 2014-15 in the amount of \$11,881
26. CASBO membership for Lynn Simmons for June 1, 2014 through May 31, 2015 in the amount of \$275
27. Equipment Deletion Report
28. New Internship Sites
29. Travel and Conference Report

Motion made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Votes:

Mrs. Winchell \_\_\_\_\_

Mrs. Castrey \_\_\_\_\_

Mrs. Brooks \_\_\_\_\_

Mrs. Bullard \_\_\_\_\_

Mrs. Fluor \_\_\_\_\_

30. **NEW BUSINESS**

**Information**

31. **ADJOURNMENT**