

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Thursday

September 19, 2013

9:00 a.m. Closed Session

9:20 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- Martha Fluor, President _____
 - Dolores Winchell, Vice President _____
 - Bonnie Castrey, Clerk _____
 - Tammie Bullard, Member _____
 - Sharon Wallin, Member _____

- Coastline ROP:
- Darlene Le Fort, Superintendent _____
 - Carol Hume, Assistant Superintendent _____
 - Lynn Simmons, Director, Business Services _____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION Discussion

- A. Salary Increase for Unrepresented Employees
- B. Public Employee Evaluation: Assistant Superintendent, Director of Business Services (Government Code §54957)
- C. Public Employee Evaluation: Superintendent. ROP Negotiators: Martha Fluor, Dolores Winchell (Government Code 54957.6)

7. **RECONVENE IN OPEN SESSION** **Discussion/Action**
A. Reporting out of Closed Session
Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

8. **ENROLLMENT/ADA REPORT**
9. **SUPERINTENDENT'S REPORT**
10. **INSTRUCTIONAL/STUDENT SERVICES UPDATE – Presentation by Merry Kim, Education and Partnership Development Specialist**
11. **BUSINESS SERVICES UPDATE**

DISCUSSION/ACTION ITEMS

12. **Contract Approval – Approval of Employment Contract for Superintendent** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
13. **Contract Approval - Approval of Employment Contract for Assistant Superintendent** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
14. **Contract Approval – Approval of Employment Contract for Director of Business Services** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
15. **Salary Increase – Discussion and action to increase the salaries of unrepresented employees.** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
16. **Interagency Agreements – Recommend the Board approve Specific Interagency Agreements with Saddleback Valley USD and Tustin USD for district use of ROP Services.** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

17. Minutes from the August 21, 2013 Board of Trustees Meeting
18. Ratification of Purchase Order Report ending August 31, 2013
19. Ratification of Check Report ending August 31, 2013
20. Personnel Register #2-13-14 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
21. Individual membership for Darlene Le Fort in the National Association of School Superintendents for 2013-14 in the amount of \$159
22. Individual membership renewal for 2013-14 with the Orange County/Long Beach Consortium for Sue Gast in the amount of \$20
23. Individual ACTE membership for 2013-14 for Merry Kim in the amount of \$99
24. Travel and Conference Report
25. Gift Register
26. Coastline ROP Staff Roster for 2013-14

Motion by _____ Seconded by _____ Vote _____

27. NEW BUSINESS

Information

28. Next Scheduled Meeting: October 16, 2013

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)