

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

**Thursday
October 16, 2013
9:00 a.m.**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- Martha Fluor, President _____
 - Dolores Winchell, Vice President _____
 - Bonnie Castrey, Clerk _____
 - Tammie Bullard, Member _____
 - Sharon Wallin, Member _____

- Coastline ROP:
- Darlene Le Fort, Superintendent _____
 - Carol Hume, Assistant Superintendent _____
 - Lynn Simmons, Director, Business Services _____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

5. ENROLLMENT/ADA REPORT

6. SUPERINTENDENT’S REPORT

7. INSTRUCTIONAL/STUDENT SERVICES UPDATE – Presentation by Ed Hernandez, Instructor of Introduction to Product Design and Engineering and Engineering Design and Development at Tustin High School

8. BUSINESS SERVICES UPDATE

DISCUSSION/ACTION ITEMS

9. Board Meeting Date/Time Changes Discussion/Action

Motion by _____ Seconded by _____ Vote _____

10. Memorandum of Understanding Discussion/Action

Recommend the Board approve a Memorandum of Understanding for sharing of pupil record information between Coastline Regional Occupational Program and its member districts.

Motion by _____ Seconded by _____ Vote _____

11. Proposal for Auditing Services Discussion/Action

Recommend the Board approve a three-year contract with Vavrinek, Trine, Day and Co. LLP for auditing services.

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 12. Minutes from the September 18, 2013 Board of Trustees Meeting
- 13. Ratification of Purchase Order Report ending September 30, 2013
- 14. Ratification of Check Report ending September 30, 2013
- 15. Personnel Register #3-13-14 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 16. New Internship Sites
- 17. Travel and Conference Report

Motion by _____ Seconded by _____ Vote _____

18. NEW BUSINESS Information

19. Next Scheduled Meeting: November 21, 2013

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)