

COASTLINE REGIONAL OCCUPATIONAL PROGRAM
Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Wednesday, August 21, 2013

9:00 a.m. Closed Session
9:30 a.m. Special Meeting/Study Session
9:50 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Martha Fluor, President	_____
Dolores Winchell, Vice President	_____
Bonnie Castrey, Clerk	_____
Tammie Bullard, Member	_____
Sharon Wallin, Member	_____

Coastline ROP:

Darlene Le Fort, Superintendent	_____
Carol Hume, Assistant Superintendent	_____
Lynn Simmons, Director, Business Services	_____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION Discussion/Action

- A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)
- B. Public Employee Appointment: Project Specialist, Technology Specialist, Accounting/Payroll Specialist

7. RECONVENE IN OPEN SESSION

- A. Reporting out of Closed Session

Motion by _____ Seconded by _____

8. **STUDY SESSION: Coastline ROP 2013-14 Priorities** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

9. **ENROLLMENT/ADA REPORT**
10. **SUPERINTENDENT’S REPORT**
11. **INSTRUCTIONAL/STUDENT SERVICES UPDATE**
12. **BUSINESS SERVICES UPDATE**

DISCUSSION/ACTION ITEMS

13. **Quarterly Report of District Investment Performance and Annual Policy Review** **Discussion**
Government Code § 53646
14. **2013-14 Revised Final Budget** – Recommend the Board approve the revised final budget for the 2013-14 fiscal period and the 2012-13 unaudited actuals, and approve filing of the appropriate reports with the Orange County Department of Education. **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
15. **2013-14 Interagency Agreements for District Services** – Recommend the Board approve the Interagency Agreements and attached summaries as presented. **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
16. **2013-14 Interagency Agreements for ROP Services** – Recommend the Board approve as presented specific/reverse Interagency Agreements with Irvine USD, Saddleback Valley USD and Tustin USD for district use of ROP services. **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
17. **2013-14 School Calendar** – Recommend the Board approve the 2013-14 school calendar as presented. **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
18. **Board Policy Revision** – First reading of revised Board Policy 6000 Series, *Instruction*. **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____

19. **New Course Approval** – Recommend the Board approve a new course outline for Sports and Entertainment Marketing. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

20. **Restructuring Plan** – Recommend the Board approve the Coastline ROP Restructuring Plan as presented. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

21. **Board Minutes** - Recommend the Board approve the minutes from the June 13, 2013, Board of Trustees meeting. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 22. Ratification of Purchase Order Report ending June 30, 2013
- 23. Ratification of Purchase Order Report ending July 31, 2013
- 24. Ratification of Check Report ending June 30, 2013
- 25. Ratification of Check Report ending July 31, 2013
- 26. Personnel Register #1-13-14 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 27. Annual CAROCP membership dues for Darlene Le Fort for 2013-14 in the amount of \$120
- 28. Annual CAROCP membership dues for Carol Hume for 2013-14 in the amount of \$120
- 29. Annual CAROCP institutional membership dues for 2013-14 in the amount of \$875
- 30. WASC Accreditation annual installment cost for 2013-14 in the amount of \$810
- 31. Travel and Conference Report
- 32. Equipment Deletion Report
- 33. 2013-14 Vendor Contracts
- 34. New Internship Sites
- 35. Gift Register

Motion by _____ Seconded by _____ Vote _____

36. **NEW BUSINESS** **Information**

37. **Next Scheduled Meeting: September 19, 2013**

38. **ADJOURNMENT in memory of Joyce Milton**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)